

## **Literacy Services Offered by Literacy Volunteers of Monmouth County**

Literacy Volunteers of Monmouth County (LVMC) offers free tutoring for adults 18 years and older who are no longer attending high school. Tutoring includes both Basic Literacy skills and English for Speakers of Other Languages (ESL or ESOL). In addition we offer remedial math and reading comprehension tutoring and U.S. Citizenship and Civics preparation.

Literacy Volunteers of Monmouth County does not discriminate in regards to sex, race, color, national origin, religion, age, marital status, disability, veteran status or sexual orientation. Our volunteer tutors are not trained to deal with learning disabilities but they seek to offer their time voluntarily to try and help all students achieve their literacy goals. If we cannot provide services requested by outside agencies or adults seeking a tutor, we try to refer them to other social service agencies. LVMC seeks to provide a learning atmosphere that fosters mutual respect among tutors, students, volunteers and staff.

Our trained volunteer tutors offer free one-to-one tutoring for both Basic Literacy and ESL adult students. In addition we offer small group and classroom tutoring for basic math, U.S. Citizenship and Civics preparation, family literacy and conversational English. These programs are offered at various locations throughout Monmouth County. Our programs take place in public places such as libraries, churches, and schools for the safety of both tutors and students.

All students must be registered and assessed for reading comprehension and/or math skills before being placed in a class or matched to a tutor. Students are expected to commit to learning for a minimum of 50 hours each year. Tutors must take an 18 hour training and commit to tutoring one-to-one or in a classroom program for a minimum of 2 hours each week for one year. Tutors are expected to attend one professional development workshop or round-table each year and submit tutoring hours to the office in a timely manner.